



GSP FINANCE COMPANY (BANGLADESH) LIMITED

Registered Office: 1, Paribagh, Mymensingh Road, Dhaka-1000

Phone: +8802-223360506; Fax: +8802-223360194

Website: www.gspfinance.com

Notice of the 29th Annual General Meeting (Through Hybrid System)

Notice is hereby given that the 29th Annual General Meeting of the shareholders of GSP Finance Company (Bangladesh) Limited will be held on Sunday, December 29, 2024 at 11:30 a.m at RAOVA Convention Hall-1 (Helmet Hall), VIP Road, Mohakhali, Dhaka through Hybrid System in combination of Physical presence of Shareholders at the Venue and presence or connection of Shareholders through the link: <https://gspfinance.bdvirtualagm.com> to transact the following business:

Ordinary Agenda:

01. To receive and adopt the Directors' Report to the Shareholders, Auditors' Report and Audited Financial Statements for the year ended December 31, 2023.
02. To declare Dividend for the year ended December 31, 2023;
03. To elect Directors in place of those who shall retire by rotation in accordance with the provision of Articles of Association of the Company and the Companies Act. 1994.
04. To appoint the Statutory Auditors of the Company for the year 2024 until the conclusion of the next Annual General Meeting and to fix their remuneration.
05. To appoint the Corporate Governance Compliance Auditors of the Company for the year 2024 and to fix their remuneration.

By order of the Board

Sd/-

Md. Ariful Alam

Company Secretary (C.C)

Dated: December 07, 2024

Notes:

01. The Members whose name appeared in the Register of Members of the Company and/or in the Depository Register on the "Record date" i.e. **December 12, 2024** are eligible to attend and vote at the 29th Annual General Meeting and qualify for the dividend as approved in the AGM.
02. The 29th Annual General Meeting of the Company will be held through Hybrid System in combination of Physical presence of Shareholders at the Venue and presence or connection of Shareholders through Digital Platform. The honorable shareholders who are unable to attend physically in the AGM are requested to join virtually through the link: <https://gspfinance.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically 24 (Twenty-four) hours before holding the AGM through this link and also during the meetings. In order to login for the AGM virtually, the shareholders need to click on the link and provide their 16 digit Beneficiary Owners (BO) Account number or Folio number, name of respective shareholder, number of shares and mobile number or e-mail address.
03. Shareholders may login to the system prior to starting of the meeting at 11:00 a.m. on Sunday, December 29, 2024. The **Link** will activate at 11:01 a.m. (Bangladesh Time) on December 29, 2024. For any guidance and help regarding the login process, the respected members may contact at 01552344245 or visit GSPB website at : www.gspfinance.com
04. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018 the soft copy of the Annual Report for the year 2023 along with the Notice, Proxy Form and Attendance slip will be forwarded to all the Members at their respective e-mail address available with us as per CDBL record before 14 (fourteen) days of holding the 29th Annual General Meeting. The Members may also collect the Proxy Form from the Registered Office of the Company. These are also available in the website of the Company at : www.gspfinance.com
05. A Member may appoint a proxy to attend and vote in his/her place by filling **proxy form** at this AGM. The "Proxy Form" duly filled, signed and stamped at BDT 20/-, must be deposited at the registered office or send through e-mail to secretariat@gspfinance.com not later than 48 hours before the time scheduled for holding the AGM.

N.B: Members may please note that no gift or benefits in cash or kind shall be given at the AGM.